

NOTICE OF REGULATION REPEAL

Date: March 6, 2009

REGULATION TITLE:

Charges and Applications for the Use of
UCF Buildings and Grounds

REGULATION NO.:

6C7-4.0291

SUMMARY OF REGULATION REPEAL: This regulation is being repealed. Rental rates and service charges for the use of UCF facilities are controlled by various departments and organizations.

AUTHORITY: BOG Resolution dated January 7, 2003

NAME OF PERSON WHO INITIATED REGULATION REPEAL:

Steve Mammino, Assistant Director, Risk Management and Insurance

COMMENTS CONCERNING THE REGULATION REPEAL SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW. The comments must identify the regulation you are commenting on.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION REPEAL IS:

Regulations Administrator
4000 Central Florida Blvd.
Millican Hall, Suite 360
Orlando, FL 32816-0015
Phone: (407) 823-2482
Fax: (407) 823-6155
e-mail: regulations@mail.ucf.edu

FULL TEXT OF THE PROPOSED REGULATION REPEAL:

6C7-4.0291 Charges and Applications for the Use of UCF Buildings and Grounds.

(1) This rule supplements UCF Rule 6C7-4.029, F.A.C. The amounts chargeable for the use of UCF buildings and grounds pursuant to this rule are listed below:

(2) Rental and Service Charges:

(a) Rental Charges:

1. No rental charges shall be made when buildings and/or grounds are used for the following:

a. Education or academic classrooms for courses conducted by a UCF department, accredited educational institution, or testing organization sponsored by a university department.

b. Use by a recognized student organization or employee group when no admission is charged or when the admission charged is solely for the purpose of offsetting the cost the group incurs in holding the event.

c. Uses determined by the Vice President for Administration and Finance to result in benefit to the university community.

2. When charged, rental rates shall conform to the schedule shown below:

(b) Service Charges:

1. Service charges shall be levied in an amount sufficient to reimburse the university department whose facilities are being used for any direct OPS and/or overtime costs (including benefits) expended by that department in order to prepare for, operate equipment and/or furnish personnel during and clean up after an event.

2. No service charge will be made for use of buildings and grounds for university classes.

3. No service charge will be made for classes conducted at an area campus or at FSEC when those classes are sponsored by the campus or center director.

(c) Rental Rates for UCF Building and Grounds:

Building	Contact	*Costs	
Education Building	Facilities Coordinator		
Gym			\$650/day
Multipurpose Room			\$300/day
Dormitories	Assistant Director for Conferences	Plan I ¹	Plan II ²
Residence Halls		\$24/day	\$29/day
Academic Village Residence Halls		\$32/day	\$37/day
Lake Claire Apartments		\$33/day	\$38/day
Academic Village Apartments		\$41/day	\$46/day
Student Union	Student Union Associate Director for Facilities		Varies per room
Wired Café			\$300/day
Student Center Auditorium			\$500/day
Arena	Director for Arena	Non-for-Profit Organization	Others
Total Facility		\$2,000/Day	\$2,500/Day ³
Individual Rooms			Varies per room
Live Oak Conference Rooms			\$500/day
Garden Conference Room			\$325/day
Athletic Facilities	Director for Facilities and Events		All Fees per Hour
Football Practice Field			\$50/hr
Soccer Practice Field			\$60/hr
Track & Soccer Field			\$100/hr
Track			\$50/hr
Soccer Field			\$70/hr
Softball Complex			\$150/hr
Softball Field			\$100/hr
Softball In Batting Cage			\$80/hr
Jay Bergman Field			\$500/hr
JBF Conference Room			\$100/hr
JBF Concourse/Press Building			\$100/hr
JBF In Bat Cage			\$100/hr
JBF Out Bat Cage			\$100/hr
JBF Playing Field			\$100/hr
Lake Clair	Associate Vice President for Campus Life		N/A
Intramural Fields			N/A

*All costs are subject to change. Additional service charges may apply. Contact responsible area for current information.

1 Includes furnishings only

2 Includes furnishings and linens

3 \$2500/day or 10% of gross ticket sales

(3) Applications for Use of Buildings and Grounds.

(a) Organizations authorized by Rule 6C7-4.029, F.A.C., to use UCF facilities shall apply for permission for such use on UCF supplied forms.

(b) Upon receipt of a properly completed application, the applicable office shown above will secure all necessary internal concurrences and notify the applicant of approval or disapproval of the request.

(c) In those instances where gross income determines the final rental charge, the applicant shall pay in advance the applicable flat rate charge and shall make arrangements with the university to supplement this payment, if appropriate, immediately after the event.

(4) UCF Equipment.

(a) The applicant may request the use of UCF equipment that is permanently located in the facility to be used. Permission for such use must be secured from the department in charge thereof and that department may require the presence of an approved equipment operator and, if it furnishes the operator, the assessment of a service charge.

(b) If other UCF equipment is needed, the applicant should request the sponsor to determine availability and make arrangements to have the equipment on hand.

(5) The University's approval for the use of its facilities under this rule does not imply any obligation on its part to furnish equipment.

(6) Additional Conditions of Rental. All rentals of university buildings and grounds shall be subject to such additional conditions as may be imposed by the university from time to time.

Authority: BOG Resolution dated January 7, 2003. History--New 10-20-81, Formerly 6C7-4.291, Amended 4-27-03.